

TRAVEL EXPENSE:

Lodging \$ _____
 Airfare \$ _____
 Vehicle Rental \$ _____
 Parking \$ _____
 Cabs/Bus fare \$ _____
 Tolls \$ _____
 Other _____ \$ _____
 _____ \$ _____
 _____ \$ _____

MEALS/ENTERTAINMENT:

Meals (Incl. Tips) _____ x 50 % \$ _____

HOME OFFICE EXPENSE:

Area of Home used for business:
 Bus. sq. ft. _____ / Total sq. ft. _____
 Bus. rooms _____ / Total rooms _____

Day Care Facilities: (Bus. usage additional information)
 Hrs./day _____ Days/wk. _____

*Mortgage Interest
 _____ x _____ % \$ _____
 *Real Estate Taxes
 _____ x _____ % \$ _____
 Insurance
 _____ x _____ % \$ _____
 Repairs (Direct)
 _____ x 100 % \$ _____
 Repairs (Indirect)
 _____ x _____ % \$ _____
 Utilities
 _____ x _____ % \$ _____

*Balance to Itemized Deductions

BUSINESS AUTO, PICKUP & TRUCK INFORMATION: (MUST BE FILLED IN)

VEHICLE DESCRIPTION	BUSINESS MILES	COMMUTING MILES	NON-BUS MILES	TOTAL MILES
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____

NOTE: SMR rate = 67¢/mile

MACHINERY SALES: (NOT purchases or trades)

MACHINERY SOLD	DATE PURCHASED	DATE SOLD	SALE PRICE
1. _____	_____	_____	_____
2. _____	_____	_____	_____

MACHINERY PURCHASES & TRADES: Machinery purchased, buildings erected, auto & pickup (List only if acquired during the past tax year).

ITEM DESC.	NEW OR USED	DATE PURCHASED	TRADE-IN IF ANY	CASH DIFFERENCE (BOOT) IF TRADE	COST IF NO TRADE-IN
1. _____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____	_____
6. _____	_____	_____	_____	_____	_____
7. _____	_____	_____	_____	_____	_____